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| --- | --- | --- | --- | --- | --- |
| Date | 7-Dec-22 | | | Tester Name | Mohammad Yusuf |
| Environment | Penfax - Test | | | Login used |  |
| Operating System | Windows | Version: | Update: | | |
| Software Used | Select Software | Version: | Update: | | |
| Select Software | Version: | Update: | | |
| Release version |  | | | | |
| Title |  | | | | |
| Test Type | Regression | | | | |
| Test Scenario |  | | | | |
|  |  | | | | |
| Expected Results |  | | | | |
| Pass/Fail | Select | | | JIRA# | N/A |

Describe your steps with screenshots:

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| In PENFAX5 search for a member that meets the pre-condition. Keep track of the member, employer and the date of the leave |
| Log into DCT  Select the employer in step 1 from the Employer drop down list  Click Create new file  Select Leave from the dropdown  Click Create |
| Click on the new File ID  Click Add  Input the member from step 1  Type of leave select DIS - Disability  Fill in End of leave.  Under Action Select Update  Click Save |
| Under File Details Click Validate  If no errors and warnings click Process |
| Go back to PENFAX5  Click on Batches  Click Data Posting Batches  Search for the Leave you just processed from DCT  Click on the Data Posting Batch ID |
| Clcik n the Pending Tab  Select the transcation and validate the file  If status is valid then Submit the file |
| Click on the Posted tab  Make sure the transaction show up here.  Go back to data posting batches  Make sure the status updates to closed, and the closed on field is populated |
| Search for the member you just updated  Go to Employee Profile  Open the Leaves Tab |

















